



	<p><b>Town Centre Management</b></p> <p><b>Retail Market Car Park:</b> The entire car park will re-open on 4<sup>th</sup> November. Levels 1 and 2 opened recently. The market traders returned to the ground floor on 30<sup>th</sup> August.</p> <p><b>Christmas Lights:</b> Switch on for the High Street takes place on 27<sup>th</sup> November and Moulsham Street will switch its lights on 28<sup>th</sup> November. The theme for celebrations for this year will involve our communities and schools in various activities.</p> <p><b>ESSEXstreetdiversions</b> returns to Chelmsford for its ninth year on Saturday 1<sup>st</sup> October. As part of this award winning international festival, all manner of curious characters will decent on the town centre festival with a grand finale by Bash Street Theatre from 5pm. Between 10.30am and 4.30pm the town will be filled with the weird wonderful and downright bizarre, so don't be alarmed if you see a pair of dapper penguins, a giant lobster, comedic nannies, an unsavoury litter picker or even crazy hair sculptors all the way from Spain.</p> <p><b>Ward Surgeries:</b> I am available to discuss matters relating to your village or CBC on the following dates:-</p> <p><b>Saturday 28<sup>th</sup> September:</b>   <b>Highwood Village Hall 10.30am – 11.30am</b>    <b>Chignal Village Hall    12.15pm – 1.15pm</b></p> <p><b>Saturday 1<sup>st</sup> October</b>       <b>Roxwell Memorial Hall 10.30am – 11.30am</b>    <b>Pleshey Village Hall    11.45am – 12.45pm</b></p> <p>Everyone is welcome and I look forward to seeing you.</p>																
3.	<p><b>DEMOCRATIC 10 MINUTES.</b></p> <p>PCSO Dison reported that there had been two thefts from motor vehicles in Souther Cross and an attempted theft of a vehicle. The area was now being patrolled. A suspicious vehicle has been hanging around the local villages so parishioners need to be vigilant. PCSO Dison advised parishioners to be aware that copper was being taken from sub-stations.</p> <p>A parishioner, Graham Seeley, reported that in the AGM Minutes a parishioner had criticised the Sportsfield Association and advised that it was a distortion of what happened and said that no check had been made with the Sportsfield Association to check whether the criticism was accurate. Mr Seeley requested that the minutes are amended but the Chairman advised they could not be changed now as they were a true record of what was reported at the meeting but Mr Seeley's comments would be reported in these minutes stating what was said was inaccurate.</p>																
4.	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>Cllr. Ryder, CBC Cllr. Nicolette Chambers and ECC Cllr. Aldridge sent their apologies.</p>																
5.	<p><b>TO APPROVE MINUTES OF THE MEETINGS HELD ON 21<sup>ST</sup> JULY 2011.</b></p> <p>The Minutes of the Meeting held on 21<sup>st</sup> July 2011 were taken as read and the Chairman was authorised to sign them.</p>																
6.	<p><b>MATTERS ARISING NOT ON THIS AGENDA.</b></p> <p>It was agreed that the Parish Council would consult with Cllr. Matthews regarding the overgrown horse pond. It was reported that there was still a bit of water in the pond. Cllr. Matthews was hoping that the pond would be cleared before harvest as Peter has had too much going on to clear it. It was planned that work would be carried out in the Winter but Cllr. Matthews was not sure if the digger will reach over the rails as the weeds need to be pulled out. Cllr. Matthews to organise.</p>	<b>RM</b>															
7.	<p><b>FINANCE.</b></p> <p><b>a) Payments.</b></p> <p>The following payments were approved by the Parish Council:-</p> <table data-bbox="316 1899 1098 2042"> <tr> <td>£150.51</td> <td>Mrs L.J. Green</td> <td>Salary for August</td> </tr> <tr> <td>£ 25.00</td> <td>Essex Playing Fields Association</td> <td>Annual Subscription</td> </tr> <tr> <td>£144.00</td> <td>Audit Commission</td> <td>Audit Fee 2010/11</td> </tr> <tr> <td>£150.51</td> <td>Mrs L.J. Green</td> <td>Salary for September</td> </tr> <tr> <td>£ 61.77</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table>	£150.51	Mrs L.J. Green	Salary for August	£ 25.00	Essex Playing Fields Association	Annual Subscription	£144.00	Audit Commission	Audit Fee 2010/11	£150.51	Mrs L.J. Green	Salary for September	£ 61.77	Mrs L.J. Green	Expenses	
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	<p><b>b) Transfers.</b></p> <p>22.09.11 Transfer £500.00 from Business Premium Account to Current Account</p> <p><b>c) Clerk's Salary</b> – The second quarter tax payment was due to the Inland Revenue by 19<sup>th</sup> October 2011.</p> <p><b>d) Audit of Accounts for 2010/11</b> – The Audit Commission had signed off the accounts and the relevant Notice of Closure of Audit had been put on the noticeboard.</p> <p>Richard Hatcher had received an invoice for the website maintenance at a cost of £90.00. The Chairman advised that the advertising is offset against the invoice.</p> <p>A grant request had been received from Essex Air Ambulance. It was agreed that a donation of £100.00 would be given.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>8.</b></p>	<p><b>VILLAGE HALL REPORT.</b></p> <p>The Chairman advised that the Village Hall will be holding a Curry on Good Easter on the 22<sup>nd</sup> October. There will be alternatives for those not adventurous. 35 tickets have been sold so far.</p> <p>The accounts have been audited and are all correct. There are a small amount of funds in the bank. A lot of maintenance has been carried out. Cllr. Matthews congratulated the Village Hall and said it looks great.</p>	
<p><b>9.</b></p>	<p><b>SPORTSFIELD REPORT.</b></p> <p>Graham Seeley, Chairman of the Sportsfield Committee, gave the following report:-</p> <p>The annual safety inspection of the play equipment on the Sportsfield will be carried out on the 8<sup>th</sup> October. The Committee members are going to be given training so regular inspections can be carried out.</p> <p>A bonfire night event will be held on 5<sup>th</sup> November. Cllrs. Pitt and Matthews have both offered land for the bonfire and parking. It has been decided to use Cllr. Matthews piece of land by Fouchers Bridge. It will be a free event and the Committee will be sending out publicity and leaflets. Insurance has to be taken out at a cost of £120.00 which the Committee hope to offset by selling hot dogs etc. People are being asked to bring their own fireworks and the Committee will set them off. There are two problems of holding a bonfire on the Sportsfield firstly it could burn a hole on the field and secondly the thatched cottages are too close of the Sportsfield so therefore could be a fire risk.</p> <p>An event is being planned on the Sportsfield for the Queens' Jubilee. The Committee are not sure what the event will be yet it may be a street party on the field and will incorporate lighting the beacon. The Committee would like to give all the children in the village a token of some kind but they do not have the funds available. The Chairman said that the Parish Council would discuss this matter later in the meeting. A pancake race and egg hunt is being planned for next year.</p>	<p>-</p>
<p><b>10.</b></p>	<p><b>PLANNING.</b></p> <p><b>a) Planning Applications Received:-</b></p> <p><b>3 Souther Cross</b> – Installation of air source heat pump to provide heat supply to new system of radiator emitters. The Parish Council had no comments.</p> <p><b>16 Old Croft Close</b> - Retrospective application for a heavy duty wooden shed within the boundary of the garden at the above property. The Parish Council commented that this property has been developed over the past two years. The Parish Council query has access from house been made and has electricity/water been installed. Do any other building regulations apply. The Parish Council question the purpose of the building and are unhappy at the development.</p>	

	<p><b>b) Planning Results:-</b></p> <p><b>Good Easter House, Mill Road</b> – Part retrospective application for the creation of a lawn and 5 no. 1.6m wooden posts and the proposed erection of 2 5 bar gates with the addition of 1m high posts and chain linked fence around existing lawn. <b>Refused.</b></p> <p><b>Fouchers Farm, Fountain Road</b> - Steel portal framed agricultural storage building. <b>Approved.</b></p> <p><b>Lucas Garden Cottage, Tye Green</b> – Insertion of dormer window to front and side elevations. Construction of porch. <b>Approved.</b></p> <p><b>Old School House, School Road</b> – Lime x 1- Front boundary adjacent to entrance gate - re-pollard. Ash- Adjacent to garage, on boundary with endway- remove smaller stem to base. Lime x 2- North of garage - re-pollard. 5 Year management plan to annually remove epicormic growth on limes. <b>Approved.</b></p> <p><b>c) Minerals Development Document Preferred Approach Consultation</b> – Nothing to report.</p>	
11.	<p><b>CORRESPONDENCE.</b></p> <p>The Chairman advised that all relevant correspondence had been circulated to all Councillors.</p>	
12.	<p><b>VILLAGE OLYMPICS.</b></p> <p>The Chairman advised that a meeting was being held on 5<sup>th</sup> October to decide whether the event was going ahead or not. High Easter had nominated someone to sit on the Committee with the Chairman. Each village will have a representative at the meeting. Good Easter felt it should go ahead and hope the facilities of the Sportsfield will be used. ECC Aldridge thinks funding could be arranged.</p>	
13.	<p><b>POLICY FOR RETENTION AND DISPOSAL OF DOCUMENTS.</b></p> <p>The Clerk had sent the Chairman a copy of Stock and Roxwell’s document which he had circulated to all Councillors. It was agreed that Good Easter should copy Roxwell’s but delete the record of destruction sentence. Clerk to arrange.</p>	<b>CLERK</b>
14.	<p><b>ITEMS FOR THE NEXT AGENDA.</b></p> <p>The Chairman advised that he had still not heard anything from The Treasurer of The Monday Club requesting a grant. This cannot be considered without something in writing. Cllr. Willsher to look into matter.</p> <p>The Chairman discussed purchasing commemorative gifts for the children of the village to celebrate the Queen’s Diamond Jubilee. It was agreed that the Chairman should order mugs for all children under 16. Chairman to request more information from Mugworks. He advised that the cost would be about £180.00 and it was agreed that the Precept would be increased to cover the cost. The Clerk advised Graham Seeley that the beacon had to be registered with the Pageant Master. Cllr. Bailey to give Mr Seeley the paperwork in order that he can arrange registration.</p> <p>The Chairman advised that the A1060 would be closed just by the first turning into Chalk End from 7am on the 11<sup>th</sup> October to 5pm on 14<sup>th</sup> October. Diversionary routes away from Chelmsford were via A414 and into Chelmsford via Mashbury.</p> <p>The Chairman advised that the Dale Farm evictions were all on hold and were waiting for a High Court judgement tomorrow. It was reported that the gypsies had moved into Pleshey but had been subsequently dealt with. Cllr. Pitt advised that travellers had bought a patch of land from Stanton Cross to Onslow Green.</p> <p>The Chairman had told Mr Agnew to paint the bus shelter which would cost £165.00 including the sadolin.</p> <p>The Chairman had advised ECC that the Parish Council wished to participate in the Winter salt bag scheme and it had been agreed that it would be put next to the salt bin at Old Croft Close.</p>	<b>JW</b>  <b>AH</b>

<b>15.</b>	<b>DATE OF NEXT MEETING.</b>  The date of the next meeting is on Thursday 17 <sup>th</sup> November 2011 at 7pm.  The Chairman thanked everyone for attending and closed the meeting at 8.00pm	
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