



	<p><b>Chelmsford Businesses</b> - As the difficult economic climate continues to bite, Chelmsford Borough Council is very keen to ensure there a support and advice framework in place to help businesses of all sizes look towards a better future. The Chelmsford Showcase for Business returns for its third successful year on 16<sup>th</sup> November 2011 at Anglia Ruskin University offering a range of speakers and workshops lined up to inspire, motivate and help maximise the potential for future success.</p> <p>The focus of this year's event will be on the growth of business, harnessing aspirations and grasping future opportunities. Organised by the Council in partnership with the Chelmsford Business Forum, this event is supported by several local firms and business support organisations. The main showcase event runs between 9.00am and 6.00pm with a bumper packed programme. Advice, help and guidance will be provided for those thinking of starting a business or moving their business to Chelmsford. – <b>FOR FURTHER INFORMATION CONTACT A MEMBER OF THE COUNCIL'S INWARD INVESTMENT TEAM – 01245 606568</b></p> <p><b>Local News</b> - I have received a letter from the Post Office in response to pressure from me and Alan Hazlehurst confirming they intend to restore the Post Office services to the Roxwell shop on 5<sup>th</sup> December 2011.</p> <p><b>As always I am available to discuss matters relating to the village or Chelmsford Borough Council.</b></p>																						
3.	<p><b>DEMOCRATIC 10 MINUTES.</b></p> <p>A parishioner, Richard Hatcher, had seen in the Recorder that Pleshey had trouble with their speed camera and was concerned as Good Easter is going to share with them. It was reported that PCSO Bennett had been ill so the training had not taken place.</p>																						
4.	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>Cllr. Richard Matthews, Mrs Sharon West and CBC Cllr. Mrs Nicolette Chambers sent their apologies.</p>																						
5.	<p><b>TO APPROVE MINUTES OF THE MEETINGS HELD ON 22<sup>ND</sup> SEPTEMBER 2011.</b></p> <p>The Minutes of the Meeting held on 22<sup>nd</sup> September 2011 were taken as read and the Chairman was authorised to sign them.</p>																						
6.	<p><b>MATTERS ARISING NOT ON THIS AGENDA.</b></p> <p>The Chairman advised that he had still not heard anything from the Treasurer of The Monday Club. Cllr. Willsher advised that the accounts had now been prepared and Jane has all the figures and paperwork. The Chairman asked if he could have the information by the next meeting in order that the grant could be considered.</p> <p>The Chairman advised that the winter salt bags had been delivered on a palette. There had been too much to put by the salt bin in Old Croft Close. Cllr. Matthews was therefore storing the salt in his barn.</p>																						
7.	<p><b>FINANCE.</b></p> <p><b>a) Payments.</b></p> <p>The following payments were approved by the Parish Council:-</p> <table data-bbox="316 1630 1114 1839"> <tr> <td>£150.51</td> <td>Mrs L.J. Green</td> <td>Salary for October</td> </tr> <tr> <td>£112.20</td> <td>HM Revenue &amp; Customs Only</td> <td>PAYE &amp; N.I.</td> </tr> <tr> <td>£100.00</td> <td>Essex Air Ambulance</td> <td>Donation</td> </tr> <tr> <td>£ 68.32</td> <td>Mr Alan Hall</td> <td>Printing Village News</td> </tr> <tr> <td>£150.51</td> <td>Mrs L.J. Green</td> <td>Salary for November</td> </tr> <tr> <td>£ 53.03</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>£165.00</td> <td>P. Agnew</td> <td>Painting bus shelter</td> </tr> </table> <p><b>b) Transfers.</b></p> <p>25.10.11 transfer £500.00 from Business Premium Account to Current Account</p>	£150.51	Mrs L.J. Green	Salary for October	£112.20	HM Revenue & Customs Only	PAYE & N.I.	£100.00	Essex Air Ambulance	Donation	£ 68.32	Mr Alan Hall	Printing Village News	£150.51	Mrs L.J. Green	Salary for November	£ 53.03	Mrs L.J. Green	Expenses	£165.00	P. Agnew	Painting bus shelter	
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	<p>c) <b>Clerk's Salary</b> – The Chairman explained that EALC had advised that there was no increase again this year. He felt that the Clerk should have an increase as she did a good job and the money had been precepted. It was therefore agreed to pay the Clerk £145.00 that had been budgeted. The Chairman proposed the increase which was seconded by Cllr. Bailey.</p> <p>d) <b>Budget and Precept</b> - The Parish Council discussed the Budget that the Chairman had prepared. It was agreed that a Precept of £6,300.00 should be applied for. Cllr. Bailey proposed the Budget and Precept which was seconded by Cllr. Ryder. Chairman and Vice-Chairman to sign the form and Clerk to return to CBC.</p>	<p><b>CLERK</b></p> <p><b>AH/MB/ CLERK</b></p>
<p><b>8.</b></p>	<p><b>VILLAGE HALL REPORT.</b></p> <p>The Chairman advised that Carry on Good Easter had raised £800.00 and will be used on the upkeep of the Hall. It had been an enjoyable evening and a sell out.</p>	
<p><b>9.</b></p>	<p><b>SPORTSFIELD REPORT.</b></p> <p>The Chairman advised that the landowner, Matthews Family Trust, had agreed a new lease which can be entered into as per previous terms. In the past the Trust has entered into an agreement with the Parish Council. The Parish Council had agreed in the past to pay a basic cost for mowing, rent and now also pay CBC for waste removal. The lease will be renewed in the name of the Parish Council. After discussion the Parish Council agreed to the proposal. Cllr. Bailey to report to Sportsfield Committee the proposal.</p> <p>Cllr. Bailey advised that the bonfire night firework display was very well attended and made a net profit of £310.09 and had been a huge success. The total sales on the hot dog stall amounted to £700.00 but costs were involved. The Sportsfield Committee wished to extend their thanks to Richard Matthews for letting them use the land and to Guy Pitt for offering his land.</p> <p>Cllr. Bailey reported that on Friday the Toddlers Group will be holding their Xmas Fayre and one stall is being shared with the Sportsfield. There were some light sticks left over from firework night and these are going to be sold on the stall together with a raffle for a hamper. The following week on Sunday 27<sup>th</sup> November the Sportsfield Committee are going to launch the 100 Club and they are going to have mulled wine and mince pies.</p> <p>The Parish Council thanked the Sportsfield Committee and thanked Richard Hatcher for all his efforts. The Chairman asked Cllr. Bailey to pass on the Parish Council's thanks to the Sportsfield Committee and to let them know they are here to support them as they believe there is a future in the Sportsfield.</p>	<p><b>MB</b></p> <p><b>MB</b></p>
<p><b>10.</b></p>	<p><b>PLANNING.</b></p> <p>a) <b>Planning Applications Received:-</b></p> <p><b>3 Old Croft Close</b> – Single storey conservatory to the side and single storey rear extension. Following a site visit the Parish Council had no objections.</p> <p>b) <b>Planning Results:-</b></p> <p><b>3 Souther Cross</b> – Installation of air source heat pump to provide heat supply to new system of radiator emitters. <b>Approved.</b></p> <p><b>16 Old Croft Close</b> - Retrospective application for a heavy duty wooden shed within the boundary of the garden at the above property. <b>Approved.</b></p> <p><b>3 Old Croft Close</b> – Rear dormer window. <b>Approved.</b></p> <p>c) <b>Minerals Development Document Preferred Approach Consultation</b> – Nothing to report.</p> <p>The Chairman advised that there had been another Site Allocations and Options Consultation in which the site at Shellows Farm in Roxwell still features. The Chairman had sent the same objections in again.</p>	

11.	<p><b>CORRESPONDENCE.</b></p> <p>The Chairman advised that all relevant correspondence had been circulated to all Councillors.</p>	
12.	<p><b>VILLAGE OLYMPICS.</b></p> <p>The Chairman had attended the meeting. It had been agreed that each village would apply to ECC for a grant of up to £400.00 to celebrate the Olympics. Chairman to send in application.</p>	AH
13.	<p><b>QUEENS DIAMOND JUBILEE.</b></p> <p>It was agreed that 60 mugs should be ordered. The Chairman asked Cllr. Ryder and, in her absence, Cllr. West, to source the mugs and also speak to Richard Hatcher to see if he could assist.</p>	JR/SW
14.	<p><b>ITEMS FOR THE NEXT AGENDA.</b></p> <p>ECC had written about the Shopper Bus Service as they were getting worried that the service was not being used enough. It was averaging 5.2 passengers per week at a cost of £4.06 per passenger. The service was running below the subsidy level of £5.00 per passenger journey. Only 4 passengers had used the service over the last few weeks so the numbers are dropping. Cllr. Willsher felt it was because it only run to Sainsburys and not everyone want to go there every week. The Chairman suggesting going to Dunmow one every 3 weeks for a change. The Chairman agreed to write to Rachel Price at ECC. Another option could be a fortnightly service to Sainsburys which may get more passengers and an alternate with trips to Dunmow.</p> <p>It was agreed to adopt the Policy for Retention and Disposal of Documents.</p> <p>The Chairman was hoping to have received a Speedwatch update from PCSO Bennett but unfortunately she is unwell so there is nothing to report.</p> <p>The Chairman had received an E-mail from the Good Easter Molly Men Dancers advising that they will be in Good Easter at 8am at the crossroads on Plough Monday in January.</p> <p>Cllr. Willsher was very pleased with the Memorial Service and the attendance was excellent. The Chairman advised that the local Royal British Legion was now defunct. The Chairman had bought a poppy wreath from the Parish Council out of the book money. The Chairman advised that he was arranging to get a trumpeter for next year's service.</p>	AH
15.	<p><b>DATE OF NEXT MEETING.</b></p> <p>The date of the next meeting is on Thursday 19<sup>th</sup> January 2012 at 7pm. Dates for 2012 are 19<sup>th</sup> January, 22<sup>nd</sup> March, 17<sup>th</sup> May, 20<sup>th</sup> September and 22<sup>nd</sup> November.</p> <p>The Chairman thanked everyone for attending and closed the meeting at 8.20pm</p>	